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NFC Registration No. 2000/026390/08

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www.sanbs.org.za

SUPPLIER PRIVACY STATEMENT

1. Introduction

The South African National Blood Service (SANBS) is committed to protecting your privacy and ensuring that your personal information is collected and processed in a lawful, reasonable, and transparent manner, in compliance with the Protection of Personal Information Act 4 of 2013 (POPIA) as amended.

By registering on the SANBS Vendor Portal, you voluntarily provide consent for SANBS to collect, process, and store your personal and business-related information, which may include the lawful sharing of such information with authorised third parties for procurement-related purposes. The term "personal information", refers to information that can be used to identify a living individual or an existing juristic person.

2. Definitions

For the purpose of this Statement, the following definitions apply:

- "Data subject": the person or entity whose personal information is being processed.
- "Processing": any operation or activity concerning personal information, including collection, use, storage, or dissemination.
- "Operator": a third party who processes personal information on behalf of SANBS.
- "Responsible party": SANBS, which determines the purpose and means of processing personal information.

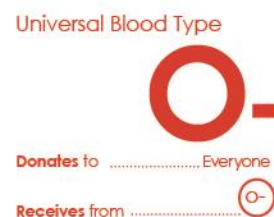
3. Categories of Personal Information Collected

SANBS may collect the following categories of personal and company information:

- Company registrations details
- Addresses and other contact details

sanbs.org.za
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Board of Directors: Executives: V Reddy (CEO), T Kgage (CFO), K Van Den Berg (Medical Director) **Non-Executives:** T Mokgalitha (Chairperson), F Burn, S Fakie, G Goolab, C Henry, S Kabane, G Leong, L Molefe, P Mthethwa, M Vaithilingum
Company Secretary: A Manduna
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- Director details and shareholder information
- Shareholder details
- Bank account confirmation and financial details BBBEE documentation and supporting documentation
- SARS tax clearance Certificate (tax Pin)
- Vat registration certificates
- Other Financial Information and or regulatory compliance documentation
- Product Specifications (where applicable)
- Company profile or capability statements Business proposals or Solutions submitted to SANBS
- Name, surname and contact information of the appointed contact person

4. How Will SANBS Collect Your Personal Information

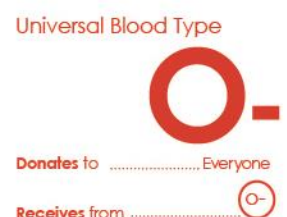
SANBS Collects personal information through but not limited to the following sources:

- 4.1 Publicly available records (such as company registers, online search engines, etc.)
- 4.2 Direct submission via the SANBS Vendor Portal ;
- 4.3 Emails, (tele)phone calls, and written correspondence
- 4.4 Documents submitted at SANBS head office and all SANBS sites;
- 4.5 Online applications for any SANBS products or services;
- 4.6 Authorised third parties that SANBS interacts with for the purposes of conducting its business (such as public entities, insurance companies, banks, etc.)

5. Purpose of Collection and Processing Personal Information

Your personal information is processed by SANBS for purposes including:

- 5.1 Supplier sourcing and classification and database management
- 5.2 Establishing a supplier database and enhance competitive bidding;
- 5.3 Supplier verification, fraud prevention, and compliance



- 5.4 Contract initiation and relationship management;
- 5.5 Supplier relationship management;
- 5.5 Procurement process facilitation and evaluation;
- 5.6 Spend analysis, payment processing, and reporting;
- 5.7 Legal and regulatory compliance;
- 5.8 Reporting (business, industry, etc.)
- 5.9 Research and development.

6. Processing by Operators

Where SANBS engages operators (third-party service providers) to process your personal information, they are contractually bound to act only on SANBS's instructions and implement adequate data protection measures.

7. Further Processing

In the course of fulfilling our contractual obligations with you and conducting necessary due diligence, your personal information may be shared with authorised third parties. The third parties are contractually obligated to ensure the lawful, secure, and compliant processing of your information in line with applicable laws.

8. Personal Information Security Safeguards

When dealing with your personal information, SANBS will:

- 8.1 Only disclose, collate and process ("use") your personal information with your consent unless we are legally required to do so;
- 8.2 Not use your personal information for any other purpose, other than that which we disclosed to you unless you give SANBS your express written permission to do so, or unless SANBS is permitted or required to do so by law;
- 8.3 Not sell, rent, or provide your personal information to unauthorized third parties;
- 8.4 Protect your personal information from loss, misuse or unauthorised alteration;
- 8.5 Control access to our premises, systems, and records;

- 8.6 Use databases that have built-in safeguards to ensure the privacy and confidentiality of personal information;
- 8.7 Delete and destroy records safely;
- 8.8 Implement disaster recovery procedures where necessary;
- 8.9 Give an access number, user name, password, and/or personal identification number (Pin) to securely access the SANBS Vendor Portal after you have registered. Keep this safe and do not disclose it to anyone;
- 8.10 Where necessary, transfer or disclose the personal data we collect to third parties within and outside the country. It is our policy to use only third parties that are bound to maintain appropriate levels of security and confidentiality, to process personal information only as instructed by SANBS, and to flow those same obligations down to their sub-processors.

9. Cross-Border Transfers

Where SANBS transfers personal information outside the borders of South Africa, such transfers will comply with section 72 of POPIA. SANBS ensures that the recipient is subject to laws, binding corporate rules, or agreements that provide an adequate level of data protection.

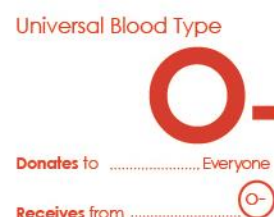
10. Retention of Personal Information

Personal information will only be retained for as long as necessary to fulfil the purpose for which it was collected, or as required by applicable laws and regulations. When no longer required, the data will be securely deleted or de-identified.

11. Your Rights Under POPIA

As a data subject, you may exercise the following rights (after **providing SANBS with proof of identity**):

- Request access to your personal information
- Request corrections, updates, or deletions of your personal information
- Object to processing in certain circumstances
- Withdraw your consent at any time by emailing SANBS



- Lodge a complaint with the Information Regulator at:

Tel: 010 023 5200 | Email: popiacomplaints@informationregulator.org.za or paia@informationregulator.org.za

;

12. Data Breach Notification

In the event of a security compromise affecting your personal information, SANBS will notify you and the Information Regulator as required under section 22 of POPIA, providing sufficient detail to allow you to take protective measures.

13. Access to Records – PAIA Manual

Requests for access to SANBS records or to exercise any of the rights mentioned in paragraph 11 above, must follow the procedure outlined in the SANBS PAIA Manual, available at www.sanbs.org.za.

14. Limitation

SANBS does not accept any responsibility or liability for the privacy practices, security measures, or content of third-party websites, platforms, or service providers that may be linked to or referenced in this statement. While SANBS takes reasonable steps to ensure that third parties engaged on its behalf comply with applicable data protection laws, it makes no warranties or representations in this regard. Suppliers are encouraged to review the privacy policies of any third parties independently.

15. Enquiries

Please contact the SANBS at paia@sanbs.org.za should you require information regarding the processing of your personal information, alternatively, you can follow the procedure set out in paragraph 13 above.

16. Changes to this Privacy Statement

SANBS may amend this Privacy Statement periodically. Any updates will be published on the SANBS website. Please visit our website as often as you can for the latest updates.

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